



Executive Director
Dance Manitoba

We are a growing and evolving not profit organization based out of Winnipeg, MB. As a not for profit organization Dance Manitoba's vision is supporting, connecting and celebrating dance through educational programming and performance opportunities throughout the province. Our mission is to build relationships connecting dance throughout the community. Embracing diverse dance genre's and promoting dance as an art form.

The ideal candidate will be:

Organized

Passionate

Hardworking

The following key skills will be requirements:

- 2-3 years' experience in the not for profit industry
- Proficiency with QuickBooks
- Valid Driver's Licence
- Ability to generate revenue streams
- High level of strategic thinking and planning
- Ability to promote Dance Manitoba on all social media platforms

The Executive Director reports to the Board of Directors. We are able to offer the following:

- \$46,000.00 annual salary
- 30-35-hour work week that will include weekends and evenings
- Three weeks holidays
- Company cell phone

We are looking an individual that will lead Dance Manitoba into the next chapter. Has a solid ability to grow and develop relationships, can lead, plan and execute all events, while managing all day to day administrative tasks.

Please make your intent to be considered to: dancemanitobainc@gmail.com

- **Cover letter and resume**
- **Current criminal record check/child abuse registry check or proof of application**

By Tuesday September 15th, 2020 to the Hiring Committee, Dance MB Board of Directors

Only candidates considered will be contacted